



**FLAGSTAFF YOUTH CHORALE  
REGISTRATION HANDBOOK  
2017-2018**

**Shana Lanzetta, Artistic Director**  
Email: [shana@flagstaffyouthchorale.org](mailto:shana@flagstaffyouthchorale.org)

**Courtney Evans, Accompanist**  
Email: [piano@flagstaffyouthchorale.org](mailto:piano@flagstaffyouthchorale.org)

**Sara Ryan, Kinder Chorus Director**  
Email: [sara@flagstaffyouthchorale.org](mailto:sara@flagstaffyouthchorale.org)

**Angela Hamby, Business Manager**  
Email: [angela@flagstaffyouthchorale.org](mailto:angela@flagstaffyouthchorale.org)  
Phone: (928) 637-6068

**FYC CHOIRS**

All choirs rehearse on Monday evenings at Trinity Heights United Methodist Church located at 3600 N Fourth St, Flagstaff, AZ 86004.

	KINDER CHORUS	PINE TONES	DOLCE	MADRIGALS	TROUBADOURS
<b>GRADES</b>	First-Second	Third-Fifth	Sixth-Eighth	9-12 Girls	9-12 Boys
<b>AGES</b>	6-8	8-11	11-14	14-19	14-19
<b>TEACHER</b>	Sara Ryan	Shana Lanzetta	Shana Lanzetta	Shana Lanzetta	Shana Lanzetta
<b>TIME</b>	Mondays 4:00-4:45 pm	Mondays 4:00-5:15 pm	Mondays 5:30-7:00 pm	Mondays 6:30-8:30 pm	Mondays 6:30-8:30 pm
<b>LOCATION</b>	Library	Fellowship Hall	Music Room	Music Room	Music Room
<b>NOTES</b>	Please try to give singers a snack before rehearsal.	Parents take turns providing group snacks for music theory time.	Please send a snack. Music theory from 6:30-7:00*.	Please send a snack. Music theory from 6:30-7:00*.	Please send a snack. Music theory from 6:30-7:00*.

\*Dolce, Madrigals & Troubadours overlap from 6:30-7:00 for designated music theory, sectionals and joint rehearsals. Madrigals and Troubadours will often do pieces together, although they are formally separate choirs.

If you are unsure, select the choir you think most appropriate. There will be an option to email us after registration and we can help you figure it out.

## TUITION & EXPENSES

KINDER CHORUS	\$380 + concert attire fee*
PINE TONES	\$400 + concert attire fee*
DOLCE	\$425 + concert attire fee*
MADRIGALS	\$450 + concert attire fee*
TROUBADOURS	\$450 + concert attire fee*

We do provide a \$25 sibling discount per sibling.

\*The details and cost of our Concert Attire are still being worked out. Thank you for your patience.

### CONCERT ATTIRE

All singers must wear formal FYC Concert Attire, which will be used in concert performances. We are looking at renting and buying options. Singers will also need to provide black dress shoes.

We do not have details yet but they will be coming soon. Concert Attire fees or deposits will be due around October and we will send notification as soon as we have finalized the details.

### PAYMENT OPTIONS

We provide options for paying tuition in full by semester or through installments. One time payments in full or semester payments may be paid by check, cash, or on our website through PayPal. Please note that there is a \$25 fee for returned checks.

#### **Pay in Full:**

Full Tuition or \$75 tuition deposit due upon registration. The remaining balance, less the \$75 deposit, is due by the first rehearsal, August 28, 2017.

#### **Pay by Semester:**

Fall Semester Tuition or \$75 tuition deposit due upon registration. The remaining semester balance, less the \$75 deposit, is due by the first rehearsal, August 28, 2017. Spring Semester Tuition is due on December 4, 2018.

#### **Installment Option:**

No singer will be turned away because of their inability to pay. If you need to set up an installment plan, please contact our Business Manager, Angela Hamby. She can be emailed at [angela@flagstaffyouthchorale.org](mailto:angela@flagstaffyouthchorale.org) or can generally be found at rehearsals from 4:00-5:30 pm. No matter your plan we require a \$75 tuition deposit due upon registration.

If you are **applying for a scholarship**, we require a \$75 tuition deposit. This deposit will be deducted from your total tuition after scholarship has been awarded, at which point you will be notified of the final amount due.

## **SCHOLARSHIPS & FINANCIAL AID**

We are committed to supporting singers in their study with FYC through our scholarships and financial aid programs. Please contact us if you have any questions or if you would like to donate to one of these very important programs.

### **Director's Scholarship:** 100% tuition covered

The need-based Director's Scholarship assists young singers with a full scholarship for tuition for one year in FYC. This applies to returning singers only. Maximum of one scholarship awarded per choir.

### **Financial Aid Scholarship:** \$100-\$225 tuition reduction

FYC members may apply for a limited amount of need-based assistance to help with tuition costs.

### **Discovery Scholarship:** \$100 honorarium

This program builds relationships between FYC and school choirs in the greater Flagstaff area. By making connections with local music teachers, voice teachers, and choir directors, we seek to identify singers who share a passion for classical choral music. The Discovery Scholarship offers incoming singers a one-year merit scholarship to apply toward their tuition. Since recipients of this scholarship must remain members of their home choir, we hope to support our local school choir programs by giving their singers additional enriching experiences in the FYC. Singers are only eligible for this program through teacher recommendation. Visit our website under "Join Us" to download a teacher recommendation form.

Applications are reviewed on a first-come-first-served basis.

## **EXPECTATIONS & POLICIES**

We take our commitment to our choir students very seriously and that means that we all must contribute our part. If you cannot adhere to our choir pillars, a possible consequence might be that you are asked to not perform in our concerts or that a scholarship may be revoked.

### **FYC CHOIR PILLARS – Elementary** **EFFORT**

- Be mindful of what you are doing
- Come prepared to learn and cooperate
- Be on time to all rehearsals
- Be yourself!
- Actively listen
- Use your singing voice

### **RESPECT**

- Be mindful of what you are doing
- Speak kindly
- Be patient with yourself
- Raise your hand, wait to be called on
- Seek permission before borrowing
- Use inside voices
- Use “I” statements to express frustration

### **SAFETY**

- Walk don't run
- Know what your body is doing (hands, feet, eyes, mouth...)
- Sit, stand and dance properly
- Ask permission to leave rehearsal
- Report unsafe behavior to an adult

### **CITIZENSHIP**

- Offer to let others go first
- Be patient with others
- Reach out to help
- Take care of your music and uniform
- Offer to help

### **FYC CHOIR PILLARS -- Middle & HS**

Be Accountable for Yourself & Your Neighbor

Speak Kindly & Bring Joy

Everyone's Time is Important

Collaborate

Commit with your whole self

*For singers*, this simply means to be at *all* rehearsals! Be on time! Be prepared with your music and a pencil. Care for your music and binder. Stay focused during rehearsals because time is precious but also remember to show us who you really are! Communicate with your directors. Be a positive role model. Take pride in what you do and the choir do. Speak kindly to others and help out when you can. Recruit your friends. Contribute to the choir with your words, actions and your voice!

*For parents*, this simply means get your kids to rehearsal on time! Pick up your kids on time! Read the weekly newsletter. Communicate with the director and staff. Volunteer to bring a snack. Help us sew. Recruit families. Volunteer to help out at events. If you want more ideas, we've got a list a mile long!

### **REFUND POLICY**

Students withdrawing from the choir must submit a written request to the FYC Manager ([angela@flagstaffyouthchorale.org](mailto:angela@flagstaffyouthchorale.org)) indicating the official date of withdrawal from FYC.

On or before the 3rd scheduled rehearsal of the season, a refund of any tuition payments made (less a \$70 administrative fee) will be refunded.

After the 3rd scheduled rehearsal, the student is committing to the full season's tuition costs with FYC. Withdrawing from the program after the 3rd scheduled rehearsal gives permission to Flagstaff Youth Chorale to charge the remainder of the unpaid tuition fees to the credit card on file for that singer. This charge will be made on or after the date of withdrawal as indicated by the written request from the singer. In the event that this charge cannot be processed on the credit card on file for any reason, the singer's family will be responsible for submitting payment in cash or cashier's check for the remaining balance of the tuition fees to Flagstaff Youth Chorale within 7 business days following the date of withdrawal as indicated by the written request from the singer.

### **ABSENCES**

While 100% attendance at all rehearsals and concerts should be your goal, this may not be realistic. We feel that each member must attend a minimum of 85% of the rehearsals in order to be adequately prepared to sing in the concert. Also, please be aware that rehearsals are held on Monday holidays, even if schools are out.

You are responsible to the choir for making sure you attend rehearsals on time. And the director is responsible for making sure each member is doing what is right for the choir. That means, if you are absent you need to talk, email or text the *director directly*.

We have a new absence form on our "Members" page. Simply fill it out and the director will be notified. If it's last minute, send Shana a text (her number will be given out at registration).

### **INCLEMENT WEATHER**

If a FYC rehearsal is cancelled due to weather conditions we will send out a mass email, or text. Please call the FYC voicemail at (928) 637-6068 if you have any questions about scheduled rehearsals. All FUSD snow days are FYC snow days. If we have a snow day, we will do a make-up rehearsal (same times) on the Thursday following the missed Monday.

### **CONTACT**

Flagstaff Youth Chorale, PO Box 23499, Flagstaff AZ 86002

Phone: 928-637-6068

Website: [www.flagstaffyouthchorale.org](http://www.flagstaffyouthchorale.org)

### **BOARD OF DIRECTORS**

Mary Best, President

Susan Tafoya, Vice-President

Rebecca Cauthen, Secretary

Amanda Kristinat, Treasurer

## **CHILDREN'S CHORALE OF FLAGSTAFF dba FLAGSTAFF YOUTH CHORALE LIABILITY WAIVER/MEDIA RELEASE**

### **I. LIABILITY WAIVER**

The FYC strives to provide a safe environment and discourages all forms of reckless or dangerous behavior at all rehearsals, events and performances. However, it is impossible to predict or prevent all accidents. I am aware, understand and accept that participation in the Children's Chorale of Flagstaff involves certain risks, not all of which can be listed here, but which include without limitation, slipping and/or falling, collision with props or other obstacles, failure of equipment and lighting and the negligence of other people.

The FYC will conduct designated rehearsals, performances and/or events for multiple children, often without parents and/or guardians in constant attendance. It is emphasized that the FYC is not a licensed daycare provider. It is the policy of the FYC that once a child has been dropped off for participation in a designated rehearsal, performance or event, that child may not leave without parental/guardian accompaniment. If a child violates this policy, and leaves a designated rehearsal, performance or event without parental/guardian accompaniment, the FYC will not be held responsible.

By signing this Liability waiver, I agree to indemnify, defend and hold harmless FYC, its successors, assigns, agents, employees, and invitees from any claims, actions, losses, damages, injuries, sickness or expenses made by anyone who suffers loss as a result of my actions at any FYC activity. I RELEASE, DISCHARGE AND PROMISE NOT TO SUE FYC for any loss, liability, damage, or cost whatsoever arising out of any loss, damage, sickness, or injury (including death) to my person or property while at any FYC activity.

### **II. MEDIA RELEASE**

Rehearsals, performances or events conducted by the FYC are often the subject of photography, video and/or audio recording. By signing this release, I am giving the FYC permission to use any such photographs, video and/or audio recordings of my child for any public relations purposes, or such other purposes as the FYC deems appropriate.

### **III. SIGNATURE**

I have read and understand the terms of this liability waiver/release agreement. I understand this liability waiver/release agreement applies to any and all losses, damages, sicknesses and/or injuries incurred by a participant in any activity conducted by the FYC.

I am signing this liability waiver/release agreement freely and of my own accord and understand that it is binding upon myself, my heirs and assigns. I certify and warrant, where applicable, that I am a minor's legal parent or guardian and that I have full authority to execute this liability waiver/release agreement on the minor's behalf. As a condition of being allowed to participate in activities conducted by the FYC, I agree to all terms of this liability waiver/release agreement.

### **PARENT/GUARDIAN WAIVER – FOR MINOR**

If the person who is to enter into this agreement is under 18 years of age, his/her parent or guardian must also read and sign the following:

I, \_\_\_\_\_, acting as parent, natural guardian or legal guardian of \_\_\_\_\_, hereby affirm that I have read the liability waiver/release agreement, understand the same and understand that it is a release of all claims for injury, sickness, death and/or property damage incurred by any participant in an activity conducted by the FYC.